

**GOVERNMENT OF ASSAM  
URBAN DEVELOPMENT DEPARTMENT  
DISPUR::GUWAHATI-6**

**ORDERS BY THE GOVERNOR  
NOTIFICATION**

Dated Dispur, the 1<sup>st</sup> October ,2019

**No UDD(M).128/2011/Pt/33:-** The Governor of Assam is pleased to constitute the Biodiversity Management Committee at Urban Local Bodies (ULBs)/ Municipal Boards with the following members under section 41(1) Biological Diversity Act, 2002, Rule 22 of Biological Diversity Rules, 2004 and Rule 25(1) of Assam Biodiversity Rule, 2010 :

- |  |   |                  |
|--|---|------------------|
| 1. Chairman of the ULBs  | : | Chairman         |
| 2. Executive Officer   | : | Member Secretary |
| 3. Representative of Deputy Commissioner<br>(not below the rank of Assistant Commissioner) | : | Member           |
| 4. Representative of DFO<br>(not below the rank of Range Forest Officer)                   | : | Member           |
| 5. Two Woman Members   | : | Member           |
| 6. One SC/ST Member  | : | Member           |

In case of Serial 5 and 6 whom not less than one third should be women and not less than 18% should belong to the Scheduled Castes/ Scheduled Tribes. These persons should be residents within the said local body limits and be in the voter list and should be drawn from amongst the herbalist, agriculturists, collectors and traders of Non Timber Forest produce(NTFP), Fisher-folk, representatives of user association, community workers, academicians and any other person/representative of organization, on whom the local body trusts that they can significantly contribute to the mandate of the Biodiversity Management Committee (BMC).

**The following are the roles and responsibilities of BMCs -**

1. Preparation of the People's biodiversity Register (PBR).
2. Conservation and sustainable utilization of biological resources.
3. Eco-restoration of the local biodiversity.
4. Proper feedback to the SBB & NBA in the matter of Intellectual Property Rights(IPR), Traditional Knowledge (TK) and local biodiversity issues.
5. Management of Biodiversity Heritage Sites (BHSs) including heritage trees, animals / micro organisms, sacred groves and sacred water bodies.
6. Regulation of access to the biological resources and /or associated TK for commercial and research purposes.
7. Sharing of usufructs arising out of commercial use of biological resources.
8. Conservation of traditional varieties/breeds of economically important plants/animals.
9. Biodiversity education and awareness building.
10. Documentation, enable procedure to develop bio-cultural protocols.
11. Sustainable use and benefit sharing.
12. Protection of TK recorded in PBR.

BMC shall conduct a minimum of 4 meetings in a year, and meet at least once in 3 months. The meeting shall be chaired by the Chairperson of BMC, and in his/her absence, by any other member elected by the members present. The quorum at every meeting shall be three including the Chairperson and excluding official members. Minutes/proceedings of the BMC meetings will be drawn and submitted to the local body/district nodal officer. The BMC guidelines prepared by NBA provides a format for drafting of minutes of meetings, maintenance of meeting registers and alike; lay down

procedures for updating the registers and record of discussions, resolution made, audit etc. which would facilitate process documentation at the BMC level.

Committee is instructed to convene the 1<sup>st</sup> meeting within 1(one) month from the issue of this notification and to nominate women and SC/ST members and indicate the name of DC / DFOs' representative. A copy of the minutes may be sent to the office of Urban Development Department within 2 (two) weeks of convening the 1<sup>st</sup> meeting.

Sd/-  
(Niraj Verma, IAS)  
Principal Secretary to the Govt. of Assam  
Urban Development Department

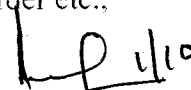
**Memo No. UDD(M). 128/2011/Pt/33-A**

Dated, Dispur the 1<sup>st</sup> October ,2019


Copy to :

1. All Deputy Commissioners, .....
2. The Director, Municipal Administration, Dispur, Guwahati-6 with a request to inform all Chairpersons/Executive Officers' to immediately form the BMC.
3. The Divisional Forest Officer, .....
4. P.S. to the Principal Secretary to the Govt. of Assam, Urban Development Department, Dispur, Guwahati-6 for kind appraisal of the Principal Secretary.
5. P.A. to the Secretary to the Govt. of Assam, Urban Development Department, Dispur, Guwahati-6 for kind appraisal of the Secretary.
6. P.S. to Special PCCF (Biodiversity & CC) and Member Secretary – ASBB, Aranya Bhawan, 2<sup>nd</sup> Floor, Panjabari, Guwahati-37 for kind appraisal of Special PCCF(Biodiversity & CC). He is requested to instruct the DFOs' accordingly.

By order etc.,

  
(Richard Ahmed, ACS)

Joint Secretary to the Govt. of Assam

 Urban Development Department

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