

GOVERNMENT OF ASSAM
URBAN DEVELOPMENT DEPARTMENT
ASSAM SECRETARIAT, C- BLOCK, 1st FLOOR
DISPUR, GUWAHATI-781 006

Dated Guwahati, the 01st November, 2016

NOTIFICATION

No. UDD(MH02-2015-PE110): In pursuant to the Assam Ease of Doing Business Act, 2016 (Assam Act V of 2016) , the Governor of Assam is pleased to notify the following list of documents as check list, as provided in the Assam Notified Urban Areas (other than Guwahati) Building Rules, 2014.

This will apply to all Municipal boards, Town Committees and Development Authorities in the state of Assam

Documents to be submitted

1. Documents to be submitted with Application

a) For buildings up to G+2

Upto G+2	
1	Application form
2	Land Documents (Lease, POA, etc.)
3	3 Copies of Building Plans, including plan, sections, elevations, site plan and key map
4	Service Plan, including parking and circulation
5	Area Statements
6	Structural Safety Certificates

N.B. Documents to be procured by Owner – Application form and Land Documents; Other documents to be procured by Owner with the help of Registered technical persons.

b) For Buildings of G+3 and above

G+3 and above	
1	All of the above documents as given for Buildings up to G+2
2	Detailed Structural Design
3	SDB Report
4	Area Statement
5	Form 21 (As given in Building Rules)
6	Form 22 (As given in Building Rules)
7	Soil Test Report
8	Water Feasibility Report
9	Recommendations from Fire Services
10	Certificates from Registered Technical Persons
11	Indemnity Bond, where applicable

N.B. Documents to be procured by owner – application form, land documents, recommendation from fire services and indemnity bond; other documents to be procured by owner with the help of registered technical persons

2. Documents to be submitted along with Completion Certificates

- (a) 4 sets of As-Built Completion Plan
- (b) NOC from Fire Services for Buildings of G+3 and Above
- (c) Lift Commissioning Certificate
- (d) Certificate of installation of DG sets, if any

3) Fees

- (a) Processing Fee along with Application form before construction
- (b) Building Permission after Approval of Building Plan (shall be collected with Processing fee and Lic. adjusted)

This will come into force with immediate effect.

Sd/- (Dr. Ravi Kota, IAS)
Commissioner and Secretary to the Govt. of Assam
Urban Development department

Memo No 3-DD(MH02/2015/P/110-A

Dated,Dispur,01st November,2016

- 1 PS to Minister,Industries & Commerce Department, Assam
- 2 PS to Chief Secretary to the Government of Assam,Dispur,Guwahati-6.
- 3 PS to the Commissioner & Secretary,Industries & Commerce Department.
- 4 Concerned Department



Secretary to the Government of Assam
Urban Development department,Dispur, Assam.