

GOVERNMENT OF ASSAM  
URBAN DEVELOPMENT DEPARTMENT  
DISPUR ::: GUWAHATI-6  
ORDERS BY THE GOVERNOR OF ASSAM  
NOTIFICATION

Dated, Dispur the 23<sup>rd</sup> November, 2016.

No. UDD(M)102/2015/Pt./118: In pursuance of the Assam Ease of Doing Business Act, 2016 (Assam Act V of 2016), the following actions under Urban Development Department, Assam are notified for improving the efficiency of the service delivery.

1. List of all approvals with details of fees, required documents, time frame, application forms etc. is available in [typassam.gov.in](http://typassam.gov.in).
2. **Grievance Redressal System :**
  - (a) Nodal Officer :
    - (i) Director, Town & Country Planning, Assam  
(Contact No. 0361-2261540)
    - (ii) Director, Municipal Administration, Assam.  
(Contact No. 0361-2261436)
    - (iii) Managing Director, Assam Urban Water Supply & Sewerage Board  
(Contact No. 0361-2232515/2232532)
3. **Ease of Doing Business Nodal Officer:**
  - (i) Sri Deepak Bezbaruah,  
Deputy Director, Town & Country Planning, Assam
  - (ii) Sri Ranjit Kalita,  
Directorate of Municipal Administration, Assam
  - (iii) Sri Surjya Bora, Secretary,  
Assam Urban Water Supply & Sewerage Board
4. **Punitive Action on Officer for Non-Compliance:**

A penalty of Rs. 20/- per day for delay in delivery of service will be imposed on the concerned officer.
5. **Application procedure:**

Online through [typassam.gov.in](http://typassam.gov.in) and Assam State EODB portal. Applicant can download the approval from the [typassam.gov.in](http://typassam.gov.in). Third parties can verify the approval at the same address.
6. **List of Acts and Bye Laws:**

Available at [typassam.gov.in](http://typassam.gov.in) and [assamdma.gov.in](http://assamdma.gov.in).
7. **Appeal procedure:**

Appeal can be filed in writing to the Director of the concerned offices.
8. **List of Self-Certification:**

Applicant can give self-certification for upto date assessment of their buildings.

*Sd/- (M. Goswami, IAS)*  
*Secretary to the Govt. of Assam,*  
*Urban Development Department*

(2)

Memo No. UDD(M)102/2015/Pt./118-A

Dated, Dispur the 23<sup>rd</sup> November, 2016.

Copy forwarded for information and necessary action to :-

1. S. O. to Chief Secretary to the Govt. of Assam, Dispur, Guwahati-6 for kind appraisal of Chief Secretary.
2. P. S. to the Additional Chief Secretary to the Govt. of Assam, Industries & Commerce Department, Dispur, Guwahati-6 for kind appraisal of Additional Chief Secretary
3. P. S. to the Commissioner & Secretary, Urban Development Department, Dispur, Guwahati-6.
4. The Director, Municipal Administration, Assam, Dispur, Guwahati-6.
5. The Director, Town & Country Planning, Assam, Dispur, Guwahati-6.
6. The Managing Director, Assam Urban Water Supply & Sewerage Board, Guwahati-5.
7. The Director, Printing & Stationery, Assam, Bamunimaidam, Guwahati-21.

*By order etc..*

*Mou*  
*23/11/16*  
*S*  
*23-11-16*  
*Joint Secretary to the Govt. of Assam*  
*Urban Development Department.*

*etc*